

Call to Order The summer meeting of the LSND Board of Directors was opened by President Wade Enget.

Roll Call Present at the meeting were: Wade Enget; Laurel Forsberg; Mary Kae Kelsch; Tracy Laaveg; Rob Manly; Samantha Lindgren; Gary Ramsey; and Mark Zehnacker.

Absent: Lenora Kutz; Lisa Tomlinson; and Jim Wang.

Staff Present: Brad Peterson; Dawn Schiele; Jamie Orstad; Jess Roscoe; Melissa Jorgenson; Kim Kramer; Rich LeMay; Gale Coleman; Ed Reinhardt; Heather Deaton; Jordan Moe; Adele Page; Steve Simonson; Gordon Dexheimer; and Kassidy Schmidt; Rhonda Belgarde-Baker; and Kirstine Baker.

Minutes The minutes from the March 31, 2021 meeting were reviewed. Motion was made by Tracy Laaveg, seconded by Laurel Forsberg to approve the minutes. All voted aye. Motion carried.

Report on
1612/1620 Nothing to report.

Audit and Finance Mary Kae Kelsch stated a meeting was held with Nicole from Brady, Martz & Associates on April 19, 2021. Discussion was held on the findings as well as the corrective action plan. Motion made by Mary Kae to approve the minutes from the Audit & Finance Committee meeting with a second by Laurel Forsberg. All voted aye. Motion carried.

A motion was made by Gary Ramsey to approve the 2020 Audit & corrective actions, with a second by Mary Kae. All voted aye. Motion carried.

Fiscal Report Kim presented the April 2021 Budget-to-Actual Report. Kim explained the items that went slightly over budget, however, she stated overall LSND is within range.

The 2021 Amended Budget was also reviewed & discussed. Kim went over the changes & updates, as well as new grants & donations received. After discussion, Rob Manly made a motion to approve the amended budget as presented, with a second by Tracy Laaveg. Roll call vote. All voted aye. Motion carried.

Executive Committee Board Chairman Wade Enget gave a brief update. Talked about a program that contacted him about posting their link on the LSND webpage. LSND denied the request.

Planning/
Bylaws
Committee Gary Ramsey stated that the LSND is still in need of an attorney board member.

Public
Relations
Committee Mary Kae Kelsch discussed the donations that LSND has received from several law offices. She suggested posting these in our newsletter as well as other publications showing our appreciation. Mary Kae will work with Kim Kramer in regards.

ED Report Rich gave an overall update within LSND and also discussed his executive directors report. He also discussed the carry over money that LSND has & made proposals on ways to spend it out. As approved in the amended budget, employees will receive a 3.5% increase with additional adjustments where needed. In addition, Rich also proposed the following:

1. Allotment to all staff to offset expenses incurred by working from home;
2. Accelerate the hiring of an Intake Specialist requested in the NDBF grant; and
3. Make a contribution to LSND's Unemployment Compensation Fund.

After discussion, it was moved to accept proposals 1 -3 (as listed above) with the total amount of \$54,000, based on the Executive Director's report by Gary Ramsey, with a second by Laurel Forsberg. Roll call vote. All voted aye. Motion carried.

LSND check signing was discussed - possibly adding an additional check signer. At this time no additions will be made, however, Wade Enget directed Kim Kramer to check in to electronic signature for checks.

The 2021 PAI Budget was reviewed & discussed. Motion to approve the PAI Budget was made by Mary Kae with a second by Rob Manly. Roll Call vote. All voted aye. Motion carried.

2021
Calendar The 2021 calendar was reviewed. The December meeting date (CLE) may be changed - based on hotel & meeting room availability.

Other Gary Ramsey stated that he heard Rich LeMay on public radio on behalf of LSND. Gary felt it was good public relations & advertisement for LSND.

Board of Directors Meeting
1:30 pm - 3:30 pm
LSND Bismarck Office (Webinar)
June 16, 2021

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Adjourn Motion was made by Samantha Lindgren to adjourn the meeting. Rob Manly seconded the motion. All voted aye. Meeting adjourned.

Mary Kae Kelsch, Secretary/Treasurer