

Board of Directors Meeting
11:30 am - 1:30pm
LSND Bismarck Office (Webinar)
March 31, 2021

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- Call to Order The spring meeting of the LSND Board of Directors was opened by President Wade Enget.
- Roll Call Present at the meeting were: Wade Enget; Laurel Forsberg; Mary Kae Kelsch; Tracey Laaveg; Lisa Tomlinson; and Mark Zehnacker.
- Absent: Lenora Kutz; Jim Wang; Rob Manly; Samantha Lindgren; and Gary Ramsey.
- Staff Present: Mikayla Jablonksi Jahner; Brad Peterson; Dawn Schiele; Jamie Orstad; Jess Roscoe; Melissa Jorgenson; Kim Kramer; Rich LeMay; Gale Coleman; Ed Reinhardt; Heather Deaton; Morgan Oen; Mallory Block; Alex Turner; Jordan Moe; Adele Page; Steve Simonson; Elizabeth Hanson; Gordon Dexheimer; and Cassidy Axness.
- Minutes The minutes from the December 4, 2020 meeting was reviewed. Motion was made by Laurel Forsberg, seconded by Tracey Laaveg to approve the minutes. All voted aye. Motion carried.
- Report on 1612 Rich LeMay gave a report on the activity of section 1612. LSND was contacted by Representative Schneider and Representative Buffalo. Rich responded to Representative Schneider's request as the request met the requirements of 1612 but did not respond to Representative Buffalo's request. Any time spent was coded to non LSC funds.
- 1620 No activity was reported on 1620.
- Audit and Finance Mary Kae Kelsch stated there is nothing to report.
- Fiscal Report Kim presented the December 2020 Budget-to-Actual Report as well as the January 2021 Budget-to-Actual Report. Kim went over the expenses and also discussed several grants that LSND has applied for. Some are new grants and/or pending and a few grants that are ending soon. Overall, LSND is within budget.
- Kim also gave an update on the recent VOCA site visit at LSND.
- PPP Loan Kim gave a brief update. She stated this is still a "work in progress" & is currently working on specifics as to what to submit for loan forgiveness.

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Executive Committee Board Chairman Wade Enget gave a brief update.

Planning/ Bylaws Committee Gary Ramsey was absent, therefore, there was no report.

Public Relations Committee Mary Kae Kelsch stated there is nothing to report.

ED Report Rich LeMay discussed the 2021 Financial Eligibility Guidelines and the 2021 HHS Poverty Guidelines. After discussion, it was moved by Laurel Forsberg to adopt both 2021 guidelines as presented, with a second by Mary Kae Kelsch. All voted aye. Motion carried.

Rich also gave an overall update within LSND and also discussed his executive directors report. He stated the current Covid-19 plan is still in place. Rich also introduced the new employees as well as staff changes within LSND.

2021 Calendar The 2021 calendar was reviewed.

Adjourn Motion was made by Mary Kae Kelsch to adjourn the meeting. Tracey Laaveg seconded the motion. All voted aye. Meeting adjourned.

Mary Kae Kelsch, Secretary/Treasurer